I wish to give you some important information concerning the CoE with regard to the length of a training in Germany. This refers to all applicants with any **NON-EU/EFTA nationality**. They need a **work permit waiver** which we apply for at the “Bundesagentur für Arbeit”.

**1. Up to 3 months**: The CoE form has to be filled in from the student´s University (signed and stamped). It must be the form from the “Bundesagentur für Arbeit”, which you can find on the EP (and in the attachment) and which you know already. The training needs not to be a compulsory part of the studies (fields 17 and 18).

**2.** **Longer than 3 months**:  The internship time over 3 months must be a compulsory part of the studies.

Examples: training 4 months ( 3 months voluntary, 1 month compulsory), training 6 months (3 months voluntary, 3 months compulsory)

Additionally to the CoE we also need a copy in English or German of those pages of the **Curriculum/Study Plan/Study Regulations** of the University, which confirm that an internship is a **compulsory/mandatory** part of the studies and how many months. A letter from the University is not sufficient, it must be that official copy. Ideally it matches the information on the CoE.

So please inform your students about this, so that they can make sure **before uploading their application papers on the EP** if they need those University documents. Please ask them to upload also the Curriculum together with the application. So it can be avoided that we send a nomination to the internship host, he/she accepts the applicant and then the student cannot provide the Curriculum and the whole process has to be cancelled afterwards.

All applicants with EU/EFTA nationality also have to be enrolled during the whole period of training and also need the CoE which confirms that the internship time over 3 months is a compulsory part of the studies. They do not need the copy of the Curriculum.

For any questions do not hesitate to ask me.

Thanks a lot and best regards,

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